



**Department of Statistics
Assam University: : Silchar**

Seventeenth
Minutes of the ~~Sixteenth~~ meeting of Departmental Purchase Committee (Statistics) held on **1st September, 2023 at 1 P.M** in the Department of Statistics with reference to notification no AUS/STAT/DPC/17 dated 31.08.2023. The meeting was chaired by Prof. Dibyojyoti Bhattacharjee, Head, Department of Statistics.

The following members were present

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| 1. Prof. Dibyojyoti Bhattacharjee | - | Chairman |
| 2. Dr. Rama Shanker | - | Member |
| 3. Dr. Tanusree Deb Roy | - | Member |
| 4. Dr. Jonali Gogoi | - | Member |
| 5. Dr. Vivek Verma | - | Member |
| 6. Sri. Abdul Jalil | - | Member |
| 7. Sri. Subrata Sinha | - | Member |

Agenda items are:

Purchase of

- (1) Steel Almira
- (2) Office stationery
- (3) Black Papering of glass partition of the Research Scholar's room
- (4) Any other item

Resolution 1: Considering the resolution no. 1 of DAC held on 14th August 2023, the Purchase Committee appraised the requirement of the Department for procurement of steel almira for Dr. Vivek Verma.

The committee recommended to proceed for procurement of steel almira as per Government –e-market Portal (GEM).

It was also decided that the items may be procured from the annual course fee if funds are available.

Resolution 2: The Purchase Committee considering the resolution no. 2 of DAC held on 14th August 2023, appraised the requirement of the department for procurement of the stationery items as per the details provided below.

Sl. No.	Items	Quantity	Tentative Price*	amount
1.	A4 paper	5	300/-	1500/-
2.	Register	5	50/-	250/-
3.	Register big No.12	1	150/-	150/-
4.	Envelope Small	30	100/-	100/-
5.	sanitizer	2	250/-	500/-
6.	Room freshener	5	160/-	800/-
7.	paperweight	5	20/-	200/-
8.	White board marker(Blue+ Black)	5+5	20/-	200/-
9.	White board marker Refill	5	30/-	150/-
10.	Office organizer	5	500/-	500/-
11.	Gem clips	4	30/-	120/-
12.	Printer cartridge 88A (Prodot/ combatable)	1	1200/-	1200/-
13.	Tray	2	150/-	300/-
14.	Lock & key (3key)	1	350/-	350/-
	Total			6320/- (approx.)

As seen in GEM portal on 14.08.2023.

The committee recommended to proceed for procurement of the above listed items as per Government –e-market Portal (GEM).

It was also decided that the items may be procured from the annual course fee if funds are available.

Resolution 3: The Purchase Committee considering the resolution no. 4 of DAC held on 14th August 2023, appraised the requirement of the department for fixing of black paper from local vendor to fix in the partitioning glass separating Research Scholar room from PG class room. As the amount for purchasing the black paper is less than Rs. 5000/- the committee considering recommends that the purchase may be made as per applicable GFR rules.

As there was no matter to discuss the meeting ended with Thanks from and to the Chair.



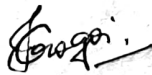
(Dibyoyoti Bhattacharjee)



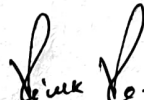
(Rama Shanker)



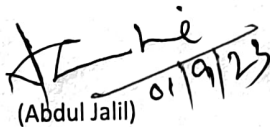
(Tanusree Deb Roy)



(Jonali Gogoi)



(Vivek Verma)



(Abdul Jalil)



(Subrata Sinha)

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