



**MINUTES**

*OF*

**168<sup>TH</sup> MEETING (SPECIAL)**

**OF THE**

**EXECUTIVE COUNCIL**

HELD ON  
25<sup>th</sup> JUNE 2024 AT 04.00 PM  
IN THE CONFERENCE HALL OF DELNET GUEST  
HOUSE, NEW DELHI

**ASSAM UNIVERSITY**  
(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF  
PARLIAMENT)

**SILCHAR**



# Assam University, Silchar

## Minutes of 168<sup>th</sup> Meeting (Special) of the Executive Council held on 25<sup>th</sup> June 2024 at 4.00 P.M. in the Conference Hall of DELNET Guest House, New Delhi

### The following Members were present :

1. Prof. Rajive Mohan Pant, **Vice-Chancellor** : Chairman
2. Prof. Sivasish Biswas, **Pro-Vice Chancellor, AUGC** : Member
3. Prof. Alok Sen, Dean, School of Economics & Commerce : Member
4. Dr. Subhadeep Dhar, Finance Officer i/c. : Permanent Invitee
5. Dr. Pradosh Kiran Nath, **Registrar** : Ex-officio Secretary

### Members participated through online in the meeting :

1. Prof. Kashi Nath Jena, **Visitor's Nominee** : Member
2. Prof. Buno Zetsuvi, **Visitor's Nominee** : Member
3. Prof. Rashmi Ranjan Mishra, Dean, School of Legal Studies : Member
4. Prof. Parthankar Choudhury, Dean, School of Environmental Sc. : Member
5. Prof. Baby Pushpa Sinha, Dean of English & Foreign Lang. Studies : Member
6. Prof. Asoke K Sen, Senior most Professor : Member
7. Dr Narendra T., Senior most Associate Professor : Member
8. Dr. Anil Ch. Das, Principal, Eastern Karbi Anglong College, Sarihajan : Member
9. Mr. Atiqur Rahman, Principal, Nilambazar College, Nilambazar : Member
10. Prof. Piyush Pandey, Director, IQAC, : Special Invitee
11. Prof. M. Dutta Choudhury, Chairman, Admission Committee : Special Invitee
12. Prof. Atri Deshamukhya, Chairman, Ph.D. Regulation Committee: Special Invitee
13. Dr. S. Dutta Roy, Controller of Examinations : Special Invitee

### Members absent :

1. Prof. Krishna Pal Singh, **Visitor's Nominee** : Member
2. Dr. Sarat C. Kakaty, **Visitor's Nominee** : Member
3. Mr. B. S. Kar, Principal, A. L. Choudhury College, Algapur : Member

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At the outset the Vice-Chancellor and the Chairman of the Executive Council welcomed all the members for attending the meeting and also participating online.

Thereafter the meeting formally started and following agenda item was taken up for discussion and resolutions were adopted accordingly.

***(A) Agenda item for approval by the Executive Council:***

**Item No. 1 : Regulation on Forwarding of applications of Teachers / Staff Members for Jobs outside the University :**

**EC:168:06-24:01** : A three-member Committee was constituted by the competent authority of the University for recommendation and drafting a Regulation on Forwarding of Applications of Teachers / Staff Members for Jobs outside the University. The Committee has submitted its recommendation and the draft Regulation on the Forwarding of Applications of Teachers / Staff Members for jobs outside the University. The draft Regulation was placed in the meeting. The draft regulation was placed before the Council for consideration and approval.

**Resolution:** The Council had a detailed discussion on the matter and it was resolved that no application for outside employment shall be forwarded by the University within three years of fresh appointment to regular post.

**Item No. 2 : Regulation for Implementation of Assam University Ordinance on Ph.D. Degrees 2023 :**

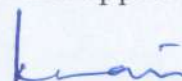
**EC:168:06-24:02** : The Controller of Examinations has submitted the draft Regulation on Ph. D. Degrees 2023 for incorporation in the University Ordinance which has been referred to the concerned Committee for compilation after due examination. The recommendation of the Committee constituted for the purpose was placed in the meeting for consideration and approval by the Council.

**Resolution:** The Council deliberated on the matter and suggested some minor modifications which has been noted. It was also resolved that the amendment to the Ordinance shall be referred to the Committee through due process for drafting appropriate Regulations accordingly. The Committee after necessary corrections/modifications shall place it to the Vice-Chancellor, who has been authorized by the EC to approve and take necessary action for notification of the Regulation.

**Item No. 3 : Regulation on Admission in UG/IG and PG Programmes of Assam University, Silchar :**

**EC:168:06-24:03** : The Chairman, Admission Committee has forwarded the draft Regulation on Admission in UG/IG and PG Programmes of Assam University, Silchar and the same was placed in the meeting for consideration and approval by the Council.

**Resolution:** The Council approved the same.





**Item No. 4 : Approval of the recommendations of 70<sup>th</sup> meeting of the Finance Committee of Assam University slated on 25<sup>th</sup> June 2024 :**

**EC:168:06-24:04 :** The minutes of the 70<sup>th</sup> meeting of the Finance Committee of the University slated on 25<sup>th</sup> June 2024 was placed on the table for consideration and approval by the Executive Council.

**Resolution:** The Finance Officer placed the minutes of the 70<sup>th</sup> meeting of the Finance Committee of the University slated on 25<sup>th</sup> June 2024 before the Council. On perusal of the same the Council approved the minutes of the 70<sup>th</sup> meeting of the Finance Committee of the University.

**Item No. 5 : Approval and adoption of Annual Accounts of Assam University for the Financial Year 2023-24 :**


**EC:168:06-24:05 :** The Annual Accounts of the Assam University i.e. Receipt & Payment Account, Income & Expenditure Account, Balance Sheet and relevant Schedules for the financial year 2023-24 in the Revised Format of Accounts communicated by the Ministry of Human Resource Development, Department of Higher Education, Government of India vide their letter no. 29-4/2012-IFD dated 17<sup>th</sup> April, 2015 with the approval by the Office of the Comptroller & Auditor General of India, vide their letter no. RC (AB)/Misc./Format of A/cs./04-31/2013 dated 10<sup>th</sup> April, 2015 is placed as an annexure to the agenda item in a separate folder.

The Annual Accounts of the University for the financial year 2023-24 with due recommendations by the 70<sup>th</sup> meeting of the Finance Committee of Assam University slated on 25<sup>th</sup> June 2024 vide Agenda Item No. FC: 70/04 under Section 19 (7) of the Statutes of the University is placed before the Executive Council of the University for approval and adoption and submission to the Comptroller & Auditor General of India for certification.

**Resolution:** The Executive Council approved and adopted the Annual Accounts of Assam University for the Financial Year 2023-24 prepared in the Revised Format of Accounts communicated by the Ministry of Human Resource Development, Department of Higher Education, Government of India vide their letter No. 29-4/2012-IFD, dated 17<sup>th</sup> April 2015 with the approval by the Office of the Comptroller & Auditor General of India, vide their letter No. RC (AB)/Misc./Format of A/cs./04-31/2013 dated 10<sup>th</sup> April 2015.

The Annual Accounts of Assam University for the Financial Year 2023-24 was duly recommended by the 70<sup>th</sup> meeting of the Finance Committee of Assam University held on 25<sup>th</sup> June 2024 vide Agenda Item No. FC:70/04.

The Executive Council authorised the Vice-Chancellor to forward the Annual Accounts of Assam University for the Financial Year 2023-24 to the Comptroller & Auditor General of India, Branch Office, Guwahati for taking up audit of Assam University and certification of Annual Accounts.





**(B) Agenda item for ratification :**

**Item No. 6 : Nomination of a member to the Finance Committee by the Executive Council :**

**EC:168:06-24:06 :** The Vice-Chancellor and Chairman of the Executive Council of Assam University has nominated Dr. Udaya Sankar Pant, International Consultant, PFM, Society and Governance (Retd. ICAS Officer, 1982 Batch) as a member of the Finance Committee of Assam University w.e.f. 01.06.2024 as a nominee of the Executive Council for a period of three years subject to ratification by the Executive Council of the University.

Dr. Udaya Pant has been nominated in place of Prof. N.K. Shukla whose term as member of the Finance Committee of Assam University has been completed on 01.06.2024.

The item was placed before the Executive Council meeting for ratification.

**Resolution:** The Council ratified the nomination of a member to the Finance Committee.

**Item No. 7 : Appointment of Heads of the Departments :**

**EC:168:06-24:07 :** The competent authority has appointed the following faculty members as HODs which were placed for ratification by the Executive Council:

Sl. No.	Name of the Faculty	Department	Effective Date	Order No.	Period
1.	Prof. Mahuya Sengupta	Biotechnology	04.05.2024	102/4/2020 - Estt dated. 01.03.2024	3 Years
2.	Prof. Tarun Bikash Sukai	Social Work	13.05.2024	102/4/2020 - Estt dated. 01.03.2024	3 Years
3.	Prof. Shanti Pokhrel	Sanskrit	14.05.2024	102/4/2020 - Estt dated. 01.03.2024	3 Years

**Resolution:** The Council ratified the appointments of Heads of the Departments.

**Item No. 8 : Appointment of Deans of the Schools :**

**EC:168:06-24:08 :** The competent authority has appointed the following faculty member as Dean which was placed for ratification by the Executive Council:

Sl. No.	Name of the Faculty	Name of School	Effective Date	Order No.	Period
1.	Prof. Nirmal Kanti Roy	Creative arts & Communication Studies	31.05.2024	102/3/2020 - Estt dated. 08.04.2024	3 Years

**Resolution:** The Council ratified the appointment of Deans of the Schools.

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**Item No. 9 : Termination of lien in respect of Prof. Ram Kumar Mahto,  
Department of Education :**

**EC:168:06-24:09 :** Dr. Ram Kumar Mahto, Associate Professor, Department of Education, Assam University was granted Lien for a period of one year w.e.f. 23-01-2023 to 22-01-2024 to enable him to join his new assignment as Professor in the same Department of this University. After completion of one year lien period, the competent authority has terminated the lien granted to Dr. Mahto w.e.f.22-01-2023 (afternoon) vide order No.103/305/2008-Pers/36-43 dated 20<sup>th</sup> May, 2024 subject to ratification by Executive Council.

The item was placed before the Council for ratification.

**Resolution:** The Council ratified the same.

**Item No. 10 : Grant of Sabbatical Leave to Prof. Sudeshna Purkayastha,  
Department of History :**

**EC:168:06-24:10 :** Subject to ratification of the Executive Council, the Competent authority has granted the Sabbatical leave to Prof. Sudeshna Purkayastha, Department of History for a period of one year w.e.f. 01-07-2024 to 30-06--2025 to complete her research work on the topic **"From Garden to Herbarium : A History of Calcutta Botanical Garden 1787–1900"**.

The item was placed before the Council for ratification.

**Resolution:** The Council ratified the grant of Sabbatical Leave to Prof. Sudeshna Purkayastha, Department of History.

**Item No 11 : Item from the Chair :**

**EC:168:06-24:11.1 : Publication of tender in CPP portal for providing housekeeping services at Assam University Silchar Campus :**

Ministry of Education (MoE) vide its notification number.29-4/2023-S&S dated 02/03/2023 provided directives to publish tender in authorised Government portal only i.e. in GeM portal and CPP portal. However in case of GeM portal it is observed that there are purchase preferences to MSME vendors along with other exemption provision. In this regard, it is worthy to mention that in case of housekeeping services, Assam University had a bitter experiences in the past related to MSME vendors, where one housekeeping service provider namely M/S HRD Commercial and Industrial Security Pvt. Ltd. was alleged for misappropriation of EPF amount due of its deployed workers at Assam University Silchar Campus. The said service provider was registered under MSME/NSIC and was exempted from any kind of tender fee, earnest money and security deposit and as a result, recovery of unpaid EPF was not possible. In such an unwanted situation, Assam University made an immediate formal intimation to EPFO,

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Silchar branch dated 07/11/2019 and issuance of letter to MSME dated 24/08/2020 and NSIC dated 17/05/2022 along with lodging of FIR dated 19/4/2021, asking for recovery of the due amount and to initiate appropriate measures against the vendor, but things have not changed till date. Assam University on the other hand had made the entire deposit of EPF due amounting ₹4084164.00/- to the Regional PF Commissioner, Guwahati on 24/04/2023 keeping in mind its obligation and responsibility towards the deprived housekeeping workers.

Hence considering the above, the CPP portal may be considered for tender publication, where an approved tender document can be uploaded incorporating appropriate terms and conditions including waiver of any sort of preference or exemption for MSME vendors, in the better interest of the Assam University.

The matter was placed before EC for perusal and approval.

**Resolution:** The Council unequivocally approved the same and directed the Registrar to publish the tender accordingly.

***C) Additional Agenda item for approval/decision:***

**Item No. 12 : Mutual transfer of faculty members between Assam University, Silchar and Diphu Campus :**

**EC:168:06-24:12 :** Dr. Anup Kumar Dey, Dr. Ambedkar Chair Professor, AUS and Dr. Sib Sankar Majumder, Associate Professor, Dept. of English, AUS have submitted applications for mutual transfer from Assam University Diphu Campus to Assam University, Silchar and Dr. Sib Sankar Majumder from Silchar to AUDC respectively.

Dr. Anup Kumar Day joined Assam University Diphu Campus as Assistant Professor in the Dept. of English on 14<sup>th</sup> March 2011 and on 27<sup>th</sup> January 2020 he was promoted as Professor of the department through CAS. At present Dr. Dey is on lien and he is working as Dr. Ambedkar Professor at Assam University, Silchar.

Dr. Sib Sankar Majumder joined Assam University, Silchar as Assistant Professor in the Dept. of English on 20<sup>th</sup> October 2008 and on 1<sup>st</sup> October 2019 he was promoted to the post of Associate Professor of the department through CAS.

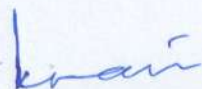
Both of them are interested for mutual transfer between the campuses and their prayer for consideration of mutual transfer shall be placed before the members for consideration by the Council.

**Resolution:** The Council observed that there is no guideline framed for mutual transfer of the employees between Headquarter and Diphu Campus and therefore authorized the Vice-Chancellor to constitute a Committee to frame the guidelines for transfer by exploring feasibility of the same. For the instant cases, the Council opined to post Dr. Sib Sankar Mazumder at Department of English, Assam University Diphu Campus and Prof. Anup Kumar Dey to Department of English, Assam University

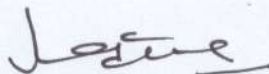
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Headquarter at Silchar for a period of three years. However, the concerned teacher's shall remain in the Roll of their original place of posting for all other purposes such as seniority, reservation roster etc.

There being no other agenda, the meeting ended with a vote of thanks to and from the Chair.



**(Dr. Pradosh Kiran Nath)**  
**Registrar & Ex-officio-Secretary**  
**Executive Council**  
**Assam University, Silchar**



**(Prof. Rajive Mohan Pant)**  
**Vice Chancellor & Chairman**  
**Executive Council**  
**Assam University, Silchar**