



AGENDA

OF

172ND MEETING (SPECIAL) OF THE EXECUTIVE COUNCIL

TO BE HELD ON
9th JANUARY 2025 AT 11.30 AM
IN THE HEMANGA BISWAS COMMITTEE ROOM
OF THE VICE-CHANCELLOR'S SECRETARIAT

ASSAM UNIVERSITY
(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF
PARLIAMENT)

SILCHAR

Assam University, Silchar

Agenda item for 172nd Meeting (Special) of the Executive Council to be held on 9th January 2025 at 11.30 am in the Hemanga Biswas Committee Room of the Vice-Chancellor's Secretariat, Assam University, Silchar.

(A) Agenda item for approval/decision by the Council:

Item No. 1 : Promotion under Career Advancement Scheme (CAS) :

The duly constituted Selection Committee under the Chairmanship of Prof Rajive Mohan Pant, Vice-Chancellor in its meeting held on the 27th - 28th December 2024 has recommended the following promotion / placement of faculty members under the Career Advancement Scheme (CAS) according to the provisions of the UGC Regulations 2018.

Chemistry:-

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr. Sudip Choudhury	Academic Level 13A to 14	
2.	Dr. Devasish Sengupta	Academic Level 13A to 14	

Mathematics:-

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr Uday Shankar Chakraborty	Academic Level 13A to 14	
2.	Dr Nabendu Sen	Academic Level 13A to 14	

Computer Science & Engineering:-

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr. Mousam Handique	Academic Level 12 to 13A	
2.	Dr. Sourish Dhar	Academic Level 12 to 13A	

Computer Science:-

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1	Dr. Prodipto Das	Academic Level 13A to 14	

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2	Dr. Bhagwan Shay Meena	Academic Level 12 to 13A	
3	Dr Saptarshi Paul	Academic Level 12 to 13A	
4	Dr Purnendu Das	Academic Level 12 to 13A	

Life Science & Bio-informatics Department:-

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr Debjyoti Bhattacharya	Academic Level 13A to 14	

Bio-technology Department:-

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr. Yashmin Choudhury	Academic Level 12 to 13A	

Microbiology Department:-

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr. Amitabha Bhattacharjee	Academic Level 12 to 13A	

Ecology and Environmental Science Department:-

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr. Tapati Das	Academic Level 13A to 14	
2.	Dr. Arunjyoti Nath	Academic Level 13A to 14	
3.	Dr. Panna Deb	Academic Level 12 to 13A	

The matter is placed for the approval of the Council.

Item No. 2 : Report of the Internal Complaints Committee (ICC) :

ICC Chairperson has submitted enquiry reports (two separate reports) on alleged cases of Sexual harassment under Sexual Harassment against Women at work place, Act 2013. The reports shall be tabled in the meeting of the Executive Council for perusal and further direction by the Council.

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Item No. 3 : Ratification of the period of Academic Summer Vacation for Calendar year 2025 :

Academic Summer vacation for the calendar year 2025 has been scheduled like the previous year from June 07 - July 06, 2025.

The item is placed before the council for perusal and ratification. Further, if the Council deems fit then a uniform Summer Vacation for all subsequent Calendar year may also be earmarked.

Item No. 4 : Finalisation of Academic Calendar for the year 2025 :

Academic Calendar 2025 of the University has been drafted by a duly constituted Committee and the same has been thereafter discussed at various levels including DIQAC, Examination, Administration, HoDs, students etc. The draft Academic Calendar 2025 so framed shall be placed in the meeting for perusal, correction (if any) and approval for implementation with immediate effect.

Item No. 5 : Appointment of Professor of Practice at Assam University :

In accordance with the UGC D.O. letter No.F.9-1/2010(PS/Misc)PT-1 dated 14th November 2022 and in pursuance of the 23rd Planning Board meeting vide resolution no. **PB:23:09-24:7** dated 11th September 2024, a Selection Committee was constituted to evaluate the nominations received for consideration of Professor of Practice. Honourable Vice-Chancellor as Chairman of the Council shall place the report of the Selection Committee before the Council for consideration and approval.

Item No. 6 : Assignment of duties in general election by the District Election Commissioner :

Assam University has been serving as a major pool of human resource for smooth conduct of general election. However, it has been of late observed that long term engagement (for a month or so) of our teachers' and non-teaching staff as trainers or in Observer Cell or of similar nature has been affecting the academic curriculum of the University. Many times classes are lost, courses remain unfinished, official work gets delayed and exam also had to be deferred thereby disturbing the academic curriculum and disrupting career plan of the final semester students. A brief of the long term assignment issued in last two general elections shall be placed in the meeting for perusal of the Council.

The matter is placed before the Executive Council for information and direction, if any.

Item No. 7 : Corporate Social Responsibility (CSR) registration certificate :

Ministry of Corporate Affairs issues CSR registration number for undertaking CSR activities. Under CSR activities, all companies have to spend a fixed percentage of amounts of their average net profit on CSR activities. Assam University has

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approached some companies like banks, PSUs etc for getting financial support under CSR activities. To get financial support from these companies for procurement of electric buses, medical equipments, waste management etc under CSR scheme, it is mandatory to have CSR registration number. For obtaining registration of entities for undertaking CSR activities, Assam University needs to apply through CSR-1 form in the portal of Ministry of Corporate Affairs. For filing of CSR-1 form to obtain CSR registration, the resolution of the Executive Council is required. In this regard, a letter of request has been received from NSS Co-ordinator, Assam University for consideration of having CSR Registration number.

The matter is placed before the Council for consideration.

Item No. 8 : Discontinuation of GPF cum pension scheme for fresh appointees in the University henceforth :

The Government of India has instituted National Pension scheme (NPS) since 1st January 2004. However, in accordance with Office Memorandum on Mobility of Personnel between Central Government Departments and Autonomous Bodies for counting of past service for the purpose of pension of employees issued from time to time by GoI and in accordance with the letter of the Ministry of Education vide OM No. 28/30/2004-P&PW(B) dated 11th June 2020, the existing employees of the University having past service complying standard norms as per the said OM are extended pensionary benefits on case to case basis after due examinations. However, it has been observed that the extension of pensionary benefits to the new comers has also led to various legal and administrative complications as past service of said employees are not transferred to Assam University in full and final settlement within a due time frame for grant of combined service benefit. Therefore, it is submitted that for fresh appointees henceforth, further extension of GPF cum pensionary benefit under combined service benefit may be stopped. This may be made a part of the condition of appointment. For existing employees, however, the instant proposal shall have no bearing.

The matter is placed before the council for consideration and approval.

Item No. 9 : Change of name of building of Social work :

The Department of Social work has two buildings. The extended building is named as "Sachindra Mohan Dutta" Bhavan but there is no name for the main building. The Department is named as "Biplobi Surya Sen Department of Social Work". Now, an email has been received from HoD, Social work whereby the Department likes to name the Main Building as "Biplobi Surya Sen Bhavan". The two, i.e name of the main building and the name of the Department to be written separately.

The matter is placed before the Council for direction.

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Item No. 10 : Correction of date of effect of promotion under CAS in respect of Dr Pintu Saha, Dept. of Performing Arts :

In the resolution of the Executive Council vide Resolution no. EC:170:10-24:17 dated 25/10/2024 the date of effect of promotion of Dr Pintu Saha, Department of Performing Arts from Assistant Professor Academic Level 10 to Academic Level 11 was written as 13/12/2022 inadvertently. The correct date of effect of promotion would be 17/10/2022 instead of 13/12/2022.

The item is placed before the Council for perusal and approval.

Item No. 11 : Promotion to the post of Technical Assistant :

Promotion to the post of Technical Assistant (UR) in Microbiology Department could not be finalised as the senior most in the zone of consideration could not match with the requirement of the Dept. as per the report of the concerned HOD.

The matter is placed before Executive Council for information and further direction in this regard.

Item No. 12 : Fixation of date of meeting of the Court :

The 22nd Convocation of the University is scheduled on February 17-18, 2025. In this regard, a meeting of the Court is necessary. The matter is placed before the Council to fix a date for meeting of the Court of the University.

(A) Agenda item for ratification by the Council:

Item No. 13 : Appointment of Heads of the Departments :

The competent authority has appointed the following faculty members as HODs/ HOD in-charges which are placed for ratification by the Executive Council:

Sl. No.	Name of the Faculty	Department	Effective Date	Order No.	Period
1.	Prof. Debotosh Chakraborty	Political Science	08.11.2024	102/4/2020-Estt dated. 04.11.2024	3 years
2.	Dr. Akash Verma Associate Professor	Hindi	21.12.2024	102/4/2020-Estt dated. 12.12.2024	3 years
3.	Prof. Debomalya Ghosh	Business Administration	03.01.2025	102/4/2020-Estt dated. 02.01.2025	3 Years

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Item No. 14 : Appointment of Head, Central Instrumentation Laboratory (CIL) :

As per the Order No. 102/4/2020-Estt dated. 12.12.2024, concerned Head, Department of Chemistry shall also act as Head, Central Instrumentation Laboratory (CIL) henceforth.

The matter is placed before the Council for ratification.

Item No. 15 : Grant of Sabbatical Leave to Prof. Niranjana Roy, Dept. of Economics :

Subject to ratification by the Executive Council, the competent authority has granted the Sabbatical leave to Prof. Niranjana Roy, Professor, Dept. of Economics for a period of two months w.e.f. 07-01-2025 to 06-03-2025 Vide order No. 103/144/2004-Pers/34-39 dated 27th December, 2024 to enable him to work on his D.Litt. Dissertation

The item is placed before the Council for ratification.

Item No. 16 : Grant of lien for a period of 05 years to Prof. Arup Barman :

Subject to ratification by the Executive Council, the Competent authority has provisionally granted the lien to Prof. Arup Barman, Professor, Department of Business Administration for a period of five years w.e.f. 03-01-2025 to 02-01-2030 to enable him to join as Registrar at Rabindranath Tagore University, Hojai, Assam Vide order No. 103/115/1999-Pers/49-57 dtd. 1st January, 2025. The lien is granted for the entire tenure period as per provisions of Assam University Regulation for grant of lien and final relieve shall be made on receipt of no dues from all concerned within 31st January, 2025.

The item is placed before the Council for perusal and ratification.

Item No. 17 : Promotion of following Assam University Non-Teaching employees under Seniority-Cum-Fitness as per recommendation of Departmental Promotion Committee held on 09/12/2024 & 10/12/2024 :-

Sl. No.	Name	Promoted to the post of	Category under which promoted	Department	Post Code	Pay Matrix Level
1	Shri Ajoy Paul	Assistant Registrar	UR	-	NTS-0028	Level - 10
2	Dr. Joydeep Choudhury	Senior Technical Assistant	UR	Physics	NTS-0068	Level - 6
3	Smt. Joya Das	Laboratory Assistant	UR	Chemistry	NTS-0236	Level - 4

Arup Barman

4	Smt. Sharmistha Seal Sarma	Library Assistant	UR	Library	NTS-0251	Level - 4
5	Shri Kritidipan Roy	Library Assistant	SC	Library	NTS-0252	Level- 4
6.	Shri Babu Sing Teron	Section Officer	ST	-	NTS-0047	Level-6

The item is placed before the council for perusal and ratification.

Item No. 18 : Confirmation of services in respect of the following employees w.e.f. the dates shown against their respective names. However, confirmation will be considered after submission of Contract deed: -

Sl. No.	Name of the employee	Designation	Date of joining	Date on which probation was over
ASSAM UNIVERSITY, SILCHAR				
1	Abishak Baidya	Junior Engineer	31.08.2021	30.08.2023
2	Prithviraj Goal	Hindi Translator	27.08.2021	26.08.2023
3	Sabina Yasmin Barbhuiya	LDC	31.08.2021	30.08.2023
4	Gautam Debnath	LDC	31.08.2021	30.08.2023
5	Rupak Kanti Deb	LDC	31.08.2021	30.08.2023
6	Sweety Deb	LDC	31.08.2021	30.08.2023
7	Nilom Chakraborty	MTS	31.08.2021	30.08.2023
8	Mintu Malakar	MTS	31.08.2021	30.08.2023
9	Rima Barua	MTS	31.08.2021	30.08.2023
10	Pinky Ghosh (Sutradhar)	Lab. Attnd.	31.08.2021	30.08.2023
11	Sujit Kurmi	Lab. Attnd.	31.08.2021	30.08.2023
12	Anuradha Nath	Lib. Attnd	31.08.2021	30.08.2023
13	Nirmalya Chakraborty	MTS	31.08.2021	30.08.2023
14	Chandra Kanta Das	LDC	31.08.2021	30.08.2023
15	Manoj Barman	MTS	01.09.2021	31.08.2023
16	Ilingbe Zanme	Lib. Attnd.	01.09.2021	31.08.2023
ASSAM UNIVERSITY, DIPHU CAMPUS				
18	Shri Mukrang Terang	Section Officer	27.08.2021	26.08.2023
19	Shri Chandrajit Nunia	Section Officer	27.08.2021	26.08.2023
20	Smt. Homshira Killingpi	Personal Assistant	27.08.2021	26.08.2023

The item is placed before the council for perusal and ratification.

Item No. 19 : Termination of Lien of non teaching staff :

For termination of lien from the post of UDC, Assam University, Silchar (Headquarter) in respect to Shri Chandrajit Nunia, Section Officer, Assam University

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Diphu campus on expiry of 3 years lien on 27-08-2024 and stand released from Assam University, Silchar with effect from the date of joining in the present post on 28-08-2021 in Assam University, Diphu campus. The competent authority has already been approved and the same has been communicated to the incumbent concerned.

The matter is placed before the Council for ratification.

Item No. 20 : Matter related to Headship of Dept. of English, AUDC and permanent posting of Dr. Sib Sankar Mazumdar, Associate Professor and Prof. Anup Kumar Dey on mutual transfer :

Prof. Anup Kumar Dey and Dr. Sib Sankar Mazumdar of Dept. of English were mutually transferred for a period of three years as per resolution of the Executive Council vide no. EC;168:06-24:12 dtd. 25th June 2024. Due to said transfer which is of temporary nature, it has become difficult to assign the responsibility of Head/Dean etc. to the concerned teachers as the period of Head/Dean is for three years. Therefore, it is proposed that the transfer may be considered as permanent in review of the earlier decision of the EC as mentioned above.

The matter is placed before the Council for consideration and approval.

Item No. 21 : Item from the Chair :

Item No. 22 : Any other item with permission from the Chair :


Registrar