



# MINUTES

OF

## 172<sup>ND</sup> MEETING (SPECIAL) OF THE EXECUTIVE COUNCIL

HELD ON

9<sup>th</sup> JANUARY 2025 AT 11.30 AM

IN THE HEMANGA BISWAS COMMITTEE ROOM  
OF THE VICE-CHANCELLOR'S SECRETARIAT

### ASSAM UNIVERSITY

(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF  
PARLIAMENT)

### SILCHAR



# Assam University, Silchar

**Minutes of 172<sup>nd</sup> Meeting (Special) of the Executive Council  
held on 9<sup>th</sup> January 2025 at 11.30 a.m. in the Hemanga Biswas  
Committee Room of the Vice-Chancellor's Secretariat,  
Assam University, Silchar.**

**The following Members were present :**

- |   |                        |
|---|------------------------|
| 1. Prof. Rajive Mohan Pant, <b>Vice-Chancellor</b>                  | : <b>Chairman</b>      |
| 2. Prof. Alok Sen, Dean, School of Economics & Commerce             | : Member               |
| 3. Prof. Rashmi Ranjan Mishra, Dean, School of Legal Studies        | : Member               |
| 4. Prof. Parthankar Choudhury, Dean, School of Environmental Sc.    | : Member               |
| 5. Prof. Baby Pushpa Sinha, Dean of English & Foreign Lang. Studies | : Member               |
| 6. Prof. Asoke K Sen, Senior most Professor                         | : Member               |
| 7. Finance Officer i/c.   | : Permanent Invitee    |
| 8. Prof. Piyush Pandey, Director, IQAC,                             | : Special Invitee      |
| 9. Dr. Pradosh Kiran Nath, <b>Registrar</b>                         | : Ex-officio Secretary |

**Members participated through online in the meeting :**

- |   |                   |
|---|-------------------|
| 1. Dr. Sarat C. Kakaty, <b>Visitor's Nominee</b>                          | : Member          |
| 2. Prof. Buno Zetsuvi, <b>Visitor's Nominee</b>                           | : Member          |
| 3. Prof. Sivasish Biswas, <b>Pro-Vice Chancellor, AUDC</b>                | : Member          |
| 4. Dr. Narendra T., Senior most Associate Professor                       | : Member          |
| 5. Dr. Anil Ch. Das, Principal, Eastern Karbi Anglong College, Sarihajan: | Member            |
| 6. Prof. Piyush Pandey, Director, IQAC,                                   | : Special Invitee |

**Members absent :**

- |   |          |
|---|----------|
| 1. Prof. Kashi Nath Jena, <b>Visitor's Nominee</b>              | : Member |
| 2. Mr. Atiqur Rahman, Principal, Nilambazar College, Nilambazar | : Member |
| 3. Mr. B. S. Kar, Principal, A. L. Choudhury College, Algapur   | : Member |
| 4. Director, Higher Education, Govt. of Assam                   | : Member |

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At the outset the Vice-Chancellor and the Chairman of the Executive Council welcomed all the members present in the meeting offline/online.

Thereafter the meeting formally started and following agenda items were taken up for discussion and resolutions were adopted accordingly.

**(A) Agenda item for approval by the Executive Council:**

**Item No. 1 : Promotion under Career Advancement Scheme (CAS) :**

**EC:172:01-25:01 :** The duly constituted Selection Committee under the Chairmanship of Prof Rajive Mohan Pant, Vice-Chancellor in its meeting held on 27<sup>th</sup> - 28<sup>th</sup> December 2024 has recommended the following promotion / placement of faculty members under the Career Advancement Scheme (CAS) according to the provisions of the UGC Regulations 2018.

**Chemistry:-**

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr. Sudip Choudhury	Academic Level 13A to 14	29-08-2023
2.	Dr. Devashish Sengupta	Academic Level 13A to 14	01-12-2023

**Mathematics:-**

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr Uday Shankar Chakraborty	Academic Level 13A to 14	17-05-2022
2.	Dr Nabendu Sen	Academic Level 13A to 14	05-11-2023

**Computer Science & Engineering:-**

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr. Mousam Handique	Academic Level 12 to 13A	17-11-2022
2.	Dr. Sourish Dhar	Academic Level 12 to 13A	22-12-2022

**Computer Science:-**

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1	Dr. Prodipto Das	Academic Level 13A to 14	17-11-2023
2	Dr. Bhagwan Sahay Meena	Academic Level 12 to 13A	04-03-2023
3	Dr. Saptarshi Paul	Academic Level 12 to 13A	27-10-2022
4	Dr. Purnendu Das	Academic Level 12 to 13A	25-01-2024

**Life Science & Bio-informatics Department:-**

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr Debjyoti Bhattacharyya	Academic Level 13A to 14	20-11-2023

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**Bio-technology Department:-**

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr. Yashmin Choudhury	Academic Level 12 to 13A	03-11-2021

**Microbiology Department:-**

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr. Amitabha Bhattacharjee	Academic Level 12 to 13A	27-10-2021

**Ecology and Environmental Science Department:-**

Sl. No.	Name of Faculty	Promotion/Placement	Date of Effect
1.	Dr. Tapati Das	Academic Level 13A to 14	01-10-2023
2.	Dr. Arunjyoti Nath	Academic Level 13A to 14	06-07-2024
3.	Dr. Panna Deb	Academic Level 12 to 13A	19-10-2021

The matter was placed for the approval of the Council.

**Resolution :** The Chairman placed before the Council the recommendation of the Selection Committee and the name of the selected faculty members along with the date of effect was recorded against their respective names. The Council perused the recommendation and approved the promotion as placed under Career Advancement Scheme (CAS).

**Item No. 2 : Report of the Internal Complaints Committee (ICC) :**

**EC:172:01-25:02 :** ICC Chairperson has submitted enquiry reports (two separate reports) on alleged cases of Sexual harassment under Sexual Harassment against Women at work place, Act 2013. The reports were tabled in the meeting of the Executive Council for perusal and further direction by the Council.

**Resolution :** The reports of the ICC on alleged sexual harassment with respect to Dr. Aniruddha Kumar, Assistant Professor, Dept of Hindi, AUDC and Dr. Biswajit Das, Assistant Professor, Dept. of Law, AUS were tabled by the Chair person. On perusal of the report by members, the Council resolved to conduct detailed enquiry by issuing chargesheet to the delinquent official. Further, the Council ratified the suspension of Dr. Aniruddha Kumar, Asstt. Professor, Dept. of Hindi, AUDC. The suspension of Dr. Biswajit Das, Asstt. Professor, Dept. of Law shall remain in force subject to review from time to time as per rule, pending enquiry.

**Item No. 3 : Ratification of the period of Academic Summer Vacation for Calendar year 2025 :**

**EC:172:01-25:03 :** Academic Summer vacation for the calendar year 2025 has been scheduled like the previous year from June 07 - July 06. 2025.

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The item was placed before the council for perusal and ratification. Further, if the Council deems fit then a uniform Summer Vacation for all subsequent Calendar year may also be earmarked.

**Resolution :** The Council approved the period of academic summer vacation for 2025 and directed the Registrar to follow the same in subsequent calendar year.

**Item No. 4 : Finalisation of Academic Calendar for the year 2025 :**

**EC:172:01-25:04 :** Academic Calendar 2025 of the University has been drafted by a duly constituted Committee and the same has been thereafter discussed at various levels including DIQAC, Examination, Administration, HoDs, students etc. The draft Academic Calendar 2025 so framed was placed in the meeting for perusal, correction (if any) and approval for implementation with immediate effect.

**Resolution :** On being perused by the members, the Executive Council appreciated the effort made by the Committee and accepted the Academic Calendar for the year 2025 after a few minor corrections in the Calendar.

**Item No. 5 : Appointment of Professor of Practice at Assam University :**

**EC:172:01-25:05 :** In accordance with the UGC D.O. letter No.F.9-1/2010(PS/Misc)PT-1 dated 14<sup>th</sup> November 2022 and in pursuance of the 23<sup>rd</sup> Planning Board meeting vide resolution no. **PB:23:09-24:7** dated 11<sup>th</sup> September 2024, a Selection Committee was constituted to evaluate the nominations received for consideration of Professor of Practice. Honourable Vice-Chancellor as Chairman of the Council shall place the report of the Selection Committee before the Council for consideration and approval.

**Resolution :** Honorable Vice-Chancellor as Chairman of the Executive Council placed the recommendations of the Selection Committee constituted for evaluation of nominations of Professor of Practice at Assam University and accordingly two names were nominated viz (i) Prof. I. B. Ubhadia, Industrialist & Social Worker and (ii) Prof. W. R. Reddy, Retd. I.A.S. & former Director NIRDPR. The Council appreciated the efforts taken by the Chairman and approved the same. Further, the Council authorized the Selection Committee to decide about the honorarium of the Professor of Practice on Honorary basis.

**Item No. 6 : Assignment of duties in general election by the District Election Commissioner :**

**EC:172:01-25:06 :** Assam University has been serving as a major pool of human resource for smooth conduct of general election. However, it has been of late observed that long term engagement (for a month or so) of our teachers' and non-teaching staff as trainers or in Observer Cell or of similar nature has been affecting the academic curriculum of the University. Many times classes are lost, courses remain unfinished, official work gets delayed and exam also had to be deferred thereby disturbing the

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academic curriculum and disrupting career plan of the final semester students. A brief of the long term assignment issued in last two general elections shall be placed in the meeting for perusal of the Council.

The matter was placed before the Executive Council for information and direction, if any.

**Resolution :** The Council heard the deliberation made by the President, AUTA in respect to long term assignment of duties in general election by the District Election Commissioner and after having a detail discussion on the issue it was resolved that the District Election Commission shall be requested for exemption of long term assignment as it adversely effects academic curriculum and the career of the students. Accordingly Prof. Piyush Pandey, Director, IQAC has been entrusted the responsibility of preparation of draft letter to be placed to the District Election Commission.

**Item No. 7 : Corporate Social Responsibility (CSR) registration certificate :**

**EC:172:01-25:07 :** Ministry of Corporate Affairs issues CSR registration number for undertaking CSR activities. Under CSR activities, all companies have to spend a fixed percentage of amounts of their average net profit on CSR activities. Assam University has approached some companies like banks, PSUs etc for getting financial support under CSR activities. To get financial support from these companies for procurement of electric buses, medical equipments, waste management etc under CSR scheme, it is mandatory to have CSR registration number. For obtaining registration of entities for undertaking CSR activities, Assam University needs to apply through CSR-1 form in the portal of Ministry of Corporate Affairs. For filing of CSR-1 form to obtain CSR registration, the resolution of the Executive Council is required. In this regard, a letter of request has been received from NSS Co-ordinator, Assam University for consideration of having CSR Registration number.

The matter was placed before the Council for consideration.

**Resolution :** The matter was discussed in detail and the Council accepted the proposal.

**Item No. 8 : Discontinuation of GPF cum pension scheme for fresh appointees in the University henceforth :**

**EC:172:01-25:08 :** The Government of India has instituted National Pension scheme (NPS) since 1<sup>st</sup> January 2004. However, in accordance with Office Memorandum on Mobility of Personnel between Central Government Departments and Autonomous Bodies for counting of past service for the purpose of pension of employees issued from time to time by GoI and in accordance with the letter of the Ministry of Education vide OM No. 28/30/2004-P&PW(B) dated 11<sup>th</sup> June 2020, the existing employees of the University having past service complying standard norms as per the said OM are extended pensionary benefits on case to case basis after due examinations. However, it has been observed that the extension of pensionary benefits to the new comers has also led to various legal and administrative complications as past service of said employees are not transferred to Assam University in full and final settlement within a due time frame for grant of combined service benefit. Therefore, it is submitted that for fresh appointees

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henceforth, further extension of GPF cum pensionary benefit under combined service benefit may be stopped. This may be made a part of the condition of appointment. For existing employees, however, the instant proposal shall have no bearing. The matter was placed before the council for consideration and approval.

**Resolution :** The proposal was thoroughly discussed and the members were of the opinion that now onwards the appointees shall have to transfer their past service, if any from their parent organization in full and final settlement within three months from the day of joining in service at Assam University failing which they shall be incorporated in NPS. No extension of time shall be granted. Also the fresh appointee shall submit an undertaking in this regard to the University at the time of joining.

**Item No. 9 : Change of name of building of Social work :**

**EC:172:01-25:09 :** The Department of Social work has two buildings. The extended building is named as "Sachindra Mohan Dutta" Bhavan but there is no name for the main building. The Department is named as "Biplobi Surya Sen Department of Social Work". Now, an email has been received from HoD, Social work whereby the Department likes to name the Main Building as "Biplobi Surya Sen Bhavan". The two, i.e name of the main building and the name of the Department to be written separately. The matter was placed before the Council for direction.

**Resolution :** The Council discussed the matter and resolved that a Committee to be constituted for naming facilities within the University. The recommendation of the Committee shall be placed to the Executive Council for consideration.

**Item No. 10 : Correction of date of effect of promotion under CAS in respect of Dr Pintu Saha, Dept. of Performing Arts :**

**EC:172:01-25:10 :** In the resolution of the Executive Council vide Resolution no. EC:170:10-24:17 dated 25/10/2024 the date of effect of promotion of Dr Pintu Saha, Department of Performing Arts from Assistant Professor Academic Level 10 to Academic Level 11 was written as 13/12/2022 inadvertently. The correct date of effect of promotion would be 17/10/2022 instead of 13/12/2022.

The item was placed before the Council for perusal and approval.

**Resolution :** The Council considered and approved the date of effect of promotion.

**Item No. 11 : Promotion to the post of Technical Assistant :**

**EC:172:01-25:11 :** Promotion to the post of Technical Assistant (UR) in Microbiology Department could not be finalised as the senior most in the zone of consideration could not match with the requirement of the Dept. as per the report of the concerned HOD.

The matter was placed before Executive Council for information and further direction in this regard.

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**Resolution :** The matter was discussed with reference to recommendation of the concerned DPC and it was resolved that a Committee to be constituted to frame guidelines in respect to common/inter department promotion of non-teaching employees. The Vice Chancellor has been authorized to constitute the Committee.

**Item No. 12 : Fixation of date of meeting of the Court :**

**EC:172:01-25:12 :** The 22<sup>nd</sup> Convocation of the University is scheduled on February 17-18, 2025. In this regard, a meeting of the Court is necessary. The matter was placed before the Council to fix a date for meeting of the Court of the University.

**Resolution :** The Council authorised the Chairman to fix the date of the Court.

**(A) Agenda item for ratification by the Council:**

**Item No. 13 : Appointment of Heads of the Departments :**

**EC:172:01-25:13 :** The competent authority has appointed the following faculty members as HODs/ HOD in-charges which were placed for ratification by the Executive Council:

Sl. No.	Name of the Faculty	Department	Effective Date	Order No.	Period
1.	Prof. Debotosh Chakraborty	Political Science	08.11.2024	102/4/2020-Estt dated. 04.11.2024	3 years
2.	Dr. Akash Verma Associate Professor	Hindi	21.12.2024	102/4/2020-Estt dated. 12.12.2024	3 years
3.	Prof. Debomalya Ghosh	Business Administration	03.01.2025	102/4/2020-Estt dated. 02.01.2025	3 Years

**Resolution :** The Council ratified the appointment of Heads of the Departments.

**Item No. 14 : Appointment of Head, Central Instrumentation Laboratory (CIL) :**

**EC:172:01-25:14 :** As per the Order No. 102/4/2020-Estt dated. 12.12.2024, concerned Head, Department of Chemistry shall also act as Head, Central Instrumentation Laboratory (CIL) henceforth.

The matter was placed before the Council for ratification.

**Resolution :** The Council ratified the appointment of Heads of CIL.

**Item No. 15 : Grant of Sabbatical Leave to Prof. Niranjana Roy, Dept. of Economics :**

**EC:172:01-25:15 :** Subject to ratification by the Executive Council, the competent authority has granted the Sabbatical leave to Prof. Niranjana Roy, Professor, Dept. of

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Economics for a period of two months w.e.f. 07-01-2025 to 06-03-2025 Vide order No. 103/144/2004-Pers/34-39 dated 27<sup>th</sup> December, 2024 to enable him to work on his D.Litt. Dissertation

The item was placed before the Council for ratification.

**Resolution :** The Council ratified the grant of Sabbatical Leave.

**Item No. 16 : Grant of lien for a period of 05 years to Prof. Arup Barman :**

**EC:172:01-25:16 :** Subject to ratification by the Executive Council, the Competent authority has provisionally granted the lien to Prof. Arup Barman, Professor, Department of Business Administration for a period of five years w.e.f. 03-01-2025 to 02-01-2030 to enable him to join as Registrar at Rabindranath Tagore University, Hojai, Assam Vide order No. 103/115/1999-Pers/49-57 dtd. 1<sup>st</sup> January, 2025. The lien is granted for the entire tenure period as per provisions of Assam University Regulation for grant of lien and final relieve shall be made on receipt of no dues from all concerned within 31<sup>st</sup> January, 2025.

The item was placed before the Council for perusal and ratification.

**Resolution :** The Council ratified the grant of lien.

**Item No. 17 : Promotion of following Assam University Non-Teaching employees under Seniority-Cum-Fitness as per recommendation of Departmental Promotion Committee held on 09/12/2024 & 10/12/2024 :-**

**EC:172:01-25:17 :**

Sl. No.	Name	Promoted to the post of	Category under which promoted	Department	Post Code	Pay Matrix Level
1	Shri Ajoy Paul	Assistant Registrar	UR	-	NTS-0028	Level - 10
2	Dr. Joydeep Choudhury	Senior Technical Assistant	UR	Physics	NTS-0068	Level - 6
3	Smt. Joya Das	Laboratory Assistant	UR	Chemistry	NTS-0236	Level - 4
4	Smt. Sharmistha Seal Sarma	Library Assistant	UR	Library	NTS-0251	Level - 4
5	Shri Kritidipan Roy	Library Assistant	SC	Library	NTS-0252	Level- 4
6.	Shri Babu Sing Teron	Section Officer	ST	-	NTS-0047	Level-6

The item was placed before the Council for perusal and ratification.

**Resolution :** The Council ratified the promotion of the above non-teaching employees.

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**Item No. 18 : Confirmation of services in respect of the following employees w.e.f. the dates shown against their respective names. However, confirmation will be considered after submission of Contract deed: -**

**EC:172:01-25:18 :**

Sl. No.	Name of the employee	Designation	Date of joining	Date on which probation was over
<b>ASSAM UNIVERSITY, SILCHAR</b>				
1	Abishak Baidya	Junior Engineer	31.08.2021	30.08.2023
2	Prithviraj Goala	Hindi Translator	27.08.2021	26.08.2023
3	Sabina Yasmin Barbhuiya	LDC	31.08.2021	30.08.2023
4	Gautam Debnath	LDC	31.08.2021	30.08.2023
5	Rupak Kanti Deb	LDC	31.08.2021	30.08.2023
6	Sweety Deb	LDC	31.08.2021	30.08.2023
7	Nilom Chakraborty	MTS	31.08.2021	30.08.2023
8	Mintu Malakar	MTS	31.08.2021	30.08.2023
9	Rima Barua	MTS	31.08.2021	30.08.2023
10	Pinky Ghosh (Sutradhar)	Lab. Attnd.	31.08.2021	30.08.2023
11	Sujit Kurmi	Lab. Attnd.	31.08.2021	30.08.2023
12	Anuradha Nath	Lib. Attnd	31.08.2021	30.08.2023
13	Nirmalya Chakraborty	MTS	31.08.2021	30.08.2023
14	Chandra Kanta Das	LDC	31.08.2021	30.08.2023
15	Manoj Barman	MTS	01.09.2021	31.08.2023
16	Ilingbe Zanme	Lib. Attnd.	01.09.2021	31.08.2023
<b>ASSAM UNIVERSITY, DIPHU CAMPUS</b>				
18	Shri Mukrang Terang	Section Officer	27.08.2021	26.08.2023
19	Shri Chandrajit Nunia	Section Officer	27.08.2021	26.08.2023
20	Smt. Homshira Killingpi	Personal Assistant	27.08.2021	26.08.2023

The item was placed before the Council for perusal and ratification.

**Resolution :** The Council ratified the confirmation of services of the above employees.

**Item No. 19 : Termination of Lien of non teaching staff :**

**EC:172:01-25:19 :** For termination of lien from the post of UDC, Assam University, Silchar (Headquarter) in respect to Shri Chandrajit Nunia, Section Officer, Assam University Diphu campus on expiry of 3 years lien on 27-08-2024 and stand released from Assam University, Silchar with effect from the date of joining in the present post on 28-08-2021 in Assam University, Diphu campus. The competent authority has already been approved and the same has been communicated to the incumbent concerned.

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The matter was placed before the Council for ratification.

**Resolution :** The Council ratified the termination of lien.

**Item No. 20 :** Matter related to Headship of Dept. of English, AUDC and permanent posting of Dr. Sib Sankar Mazumdar, Associate Professor and Prof. Anup Kumar Dey on mutual transfer :

**EC:172:01-25:20 :** Prof. Anup Kumar Dey and Dr. Sib Sankar Mazumdar of Dept. of English were mutually transferred for a period of three years as per resolution of the Executive Council vide no. EC;168:06-24:12 dtd. 25<sup>th</sup> June 2024. Due to said transfer which is of temporary nature, it has become difficult to assign the responsibility of Head/Dean etc. to the concerned teachers as the period of Head/Dean is for three years. Therefore, it is proposed that the transfer may be considered as permanent in review of the earlier decision of the EC as mentioned above.

The matter was placed before the Council for consideration and approval.

**Resolution :** The Council deliberated on the matter and opined that there shall be no bar on mutually transferred teachers in supervision of scholars at new place of posting and assignment of any roles such as Heads of the Department, Dean etc. The concerned teachers shall enjoy equal rights and opportunities in their new place of posting with regard to sharing of duties & responsibilities as like other teachers of the campus where they are presently posted. The decision regarding permanency of transfer has been deferred till detailed scrutiny of the matter.

**Item No. 21 :** Item from the Chair :

**EC:172:01-25:21 :** Guide ship by the faculties under disciplinary proceedings/suspension :

The Chairman placed before the Council the issue related to a few Ph.D Scholars in the Dept. of Agricultural Engineering as their Ph.D degree processing is held up for long time due to non availability of their respective guide who are under suspension.

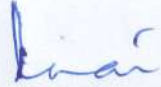
**Resolution :** The members discussed all pros and cons of the issue and were of the opinion that it is necessary to ensure that the Scholar do not suffer in their research activities due to administrative reasons. Further, there are IPR issues in instant cases as the work started prior to suspension of the supervisor. It is therefore necessary to duly acknowledge the contribution of supervisor; and accordingly it was decided that the Ph.D. work shall have the name of Supervisor/Co-supervisor. However, the Council authorized the Vice-Chancellor to nominate evaluator other than Supervisor/Co-supervisor in case where they are on suspension.

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The Council also resolved to amend PhD Regulation of the University to deal with such cases arising out of suspension of Supervisor/Co-supervisor. Accordingly, the Hon'ble Vice Chancellor was authorized to take necessary action in this regard.

There being no other agenda, the meeting ended with a vote of thanks to and from the Chair.



(Dr. Pradosh Kiran Nath)  
Registrar & Ex-officio-Secretary  
Executive Council  
Assam University, Silchar



(Prof. Rajive Mohan Pant)  
Vice Chancellor & Chairman  
Executive Council  
Assam University, Silchar